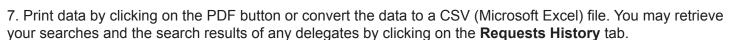
Quick Reference Guide - Making a Patient Request in PMP AWARXE

- 1. Login to MAPS(https://michigan.pmpaware.net/login). If a password reset is needed, use the "Reset Password" link.
- 2. Once you're logged in, navigate to the **Patient Request** page in the **RxSearch** section of the navigation menu.
- 3. Enter search criteria.

At a minimum, you must provide:

- First name (full or partial*)
- Last name (full or partial*)
- Date of birth (must be in MM/DD/YYYY format)
- 4. Click **Search** at the bottom of the screen to submit your request.
- 5. Matching patient history will now display. If **multiple patients** are identified, you will be presented with the option to **refine your search** by providing additional search information or you can select a **single**, **multiple**, or **all returned patient groups** to include in your patient Rx request results.
- 6. Click on **Run Report**, the patient Rx results will be displayed.



Search Tips:

- *Partial Spelling: Using Partial Spelling can be helpful for hyphenated or commonly abbreviated names (Will vs. William). At minimum, enter the first three characters of the patient's first and/or last name. Please note: If partial spelling is selected, you will be unable to search other states through the PMP Interconnect.
- **Prescription Fill Dates** The maximum time period for your search is 2 years. If the prescription fill dates are not changed, the time period will default to 2 years.
- PMP Interconnect Search allows you to search other participating state databases for the patient's records. Select all states that apply.
 - To improve the likelihood of finding a specific patient:
 - For out-of-state searches Limit your search criteria to only the required fields.
 - For in-state searches In addition to the required fields, include as many details as possible (such as city, state and/or ZIP code).

